



Rizzetta & Company

SageBrush Community Development District

Board of Supervisors' Meeting November 11, 2025

**District Office:
5844 Old Pasco Road Suite 100
Wesley Chapel, FL 33544
813.533.2950**

sagebrushcdd.org

SAGEBRUSH COMMUNITY DEVELOPMENT DISTRICT

Rizzetta & Company, 5844 Old Pasco Road Suite 100, Wesley Chapel, FL 33544

District Board of Supervisors	Kelly Evans	Board Supervisor
	Lori Campagna	Board Supervisor
	Bradley Gilley	Board Supervisor
	Jacob Walsh	Board Supervisor
	Vacant	Board Supervisor
District Manager	Scott Brizendine	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley, Robin & Vericker
District Engineer	Brian Surak	Clearview Land Design

All Cellular phones and pagers must be turned off while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

SAGEBRUSH COMMUNITY DEVELOPMENT DISTRICT

District Office – Wesley Chapel, Florida (813) 994-1001
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614
Sagebrushcdd.org

November 3, 2025

Board of Supervisors
**SageBrush Community
Development District**

AGENDA

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the SageBrush Community Development District will be held on **Tuesday, November 11, 2025 at 9:00 a.m.**, or immediately after the Acacia Fields CDD meeting at the Hilton Garden Inn Tampa Suncoast Parkway 2155 Northpointe Parkway Lutz, FL 33558. The following is the agenda for the meeting:

BOS MEETING:

1. **CALL TO ORDER**
2. **AUDIENCE COMMENTS ON AGENDA ITEMS**
3. **BUSINESS ADMINISTRATION**
 - A. Consideration of Board of Supervisors Regular Meeting Minutes for October 14, 2025..... Tab 1
 - B. Ratification of Operation & Maintenance Expenditures for September 2025..... Tab 2
4. **BUSINESS ITEMS**
 - A. Appointment of New Board Supervisor Seat 3 (2025-2027)
5. **STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager Tab 3
 - i. Presentation of Website Compliance Report Tab 4
6. **SUPERVISOR REQUESTS**
7. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,
Scott Brizendine
Scott Brizendine
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**SAGEBRUSH
COMMUNITY DEVELOPMENT DISTRICT**

The regular Meeting of the Board of Supervisors of SageBrush Community Development District was held on **Tuesday, October 14, 2025, at 9:50 a.m.** at the Hilton Garden Inn, Tampa Suncoast Parkway, 2155 Northpointe Parkway, Lutz, FL 33558.

Present and constituting a quorum:

Kelly Evans
Lori Campagna
Jake Walsh
Bradley Gilley

Chair
Vice Chair
Assistant Secretary
Assistant Secretary

Also present were:

Scott Brizendine
John Vericker
KC Hopkinson
Brian Surak

District Manager, Rizzetta & Company
District Counsel, Straley Robin Vericker
District Counsel, Straley Robin Vericker
District Engineer, Clearview Land Design (via phone)

Audience

Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Brizendine opened the meeting at 9:50 a.m.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

An audience member addressed the Board regarding Phases 2 and 3 construction. He stated that the area was being used by ATV's in the past. They would call the owner and the police, and it worked well, but last weekend the ATV's were back and they accessed from Houston Avenue. The Board recommended calling the police.

SAGEBRUSH COMMUNITY DEVELOPMENT DISTRICT
October 14, 2025 - Minutes of Meeting
Page 2

THIRD ORDER OF BUSINESS

**Consideration of Board of Supervisors
Special Minutes for August 26, 2025**

On a Motion by Ms. Campagna, seconded by Mr. Walsh, with all in favor, the Board of Supervisors approved the Board of Supervisors Special Meeting Minutes for August 26, 2025, as presented, for the SageBrush Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of Board of Supervisors
Regular Minutes for September 9, 2025**

On a Motion by Mr. Gilley, seconded by Ms. Campagna, with all in favor, the Board of Supervisors approved the Board of Supervisors Regular Meeting Minutes for September 9, 2025, as presented, for the SageBrush Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Audit Committee
Meeting Minutes for September 9, 2025**

On a Motion by Mr. Gilley, seconded by Ms. Evans, with all in favor, the Board of Supervisors approved the Audit Committee Meeting Minutes for September 9, 2025, as presented, for the SageBrush Community Development District.

SIXTH ORDER OF BUSINESS

**Ratification of Operation &
Maintenance Expenditures for August
2025**

On a Motion by Ms. Evans, seconded by Mr. Walsh, with all in favor, the Board of Supervisors ratified the August 2025 Operation & Maintenance Expenditures (\$36,454.39), for the SageBrush Community Development District.

SEVENTH ORDER OF BUSINESS

**Acceptance of Sean Finotti
Resignation**

On a Motion by Ms. Evans, seconded by Mr. Gilley, with all in favor, the Board of Supervisors accepted the resignation of Sean Finotti effective September 12, 2025, for SageBrush Community Development District.

EIGHTH ORDER OF BUSINESS

**Appointment of New Board
Supervisor Seat 3 (2025-2027)**

This item was tabled until November 11, 2025 CDD meeting.

NINTH ORDER OF BUSINESS

Public Hearing on Master Debt Assessments

On a Motion by Ms. Evans, seconded by Mr. Walsh, with all in favor, the Board of Supervisors opened the Public Hearing, for SageBrush Community Development District.

No public comments.

On a Motion by Ms. Evans, seconded by Mr. Gilley, with all in favor, the Board of Supervisors closed the Public Hearing, for SageBrush Community Development District.

i. Consideration of Resolution 2026-02; Master Debt Assessments

Ms. Hopkinson review Resolution 2026-02 Master Debt Assessments with the Board.

On a Motion by Ms. Evans, seconded by Mr. Walsh, with all in favor, the Board of Supervisors approved Resolution 2026-02; Master Debt Assessments, for SageBrush Community Development District.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Vericker requested staff circulate all the bond resolutions approved today to the finance team.

B. District Engineer

No report.

C. District Manager

Mr. Brizendine noted the next meeting will be November 11, 2025, at 9:00 a.m. at the Hilton Garden Inn Tampa Suncoast Parkway 2155 Northpointe Parkway Lutz, Florida 33558.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor requests.

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TWELFTH ORDER OF BUSINESS

Adjournment

122

On a Motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, the Board of Supervisors adjourned the meeting at 9:54 a.m., for SageBrush Community Development District.

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Assistant Secretary/Secretary

Chairman / Vice-Chairman

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Tab 2

SageBrush Community Development District

District Office · Ashlyn Park, Florida · (813) 933-5571
Mailing Address · 3434 Colwell Avenue, Suite 200 · Tampa, Florida 33614

Operation and Maintenance Expenditures September 2025 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2025 through September 30, 2025. This does not include expenditures previously approved by the Board.

The total items being presented: **\$6,922.50**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Sagebrush Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2025 Through September 30, 2025

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Bradley Gilley	300017	BG081225-710	Board of Supervisors Meeting 08/12/25	\$ 200.00
Egis Insurance Advisors, LLC	300018	29393	Policy# 1001251227 10/01/25-10/01/26	\$ 5,000.00
Jacob Walsh	300019	JW081225-710	Board of Supervisors Meeting 08/12/25	\$ 200.00
Jacob Walsh	300019	JW082625-710	Board of Supervisors Special Meeting 08/26/25	\$ 200.00
Kelly Evans	300020	KE081225-710	Board of Supervisors Meeting 08/12/25	\$ 200.00
Kelly Evans	300020	KE082625-710	Board of Supervisors Special Meeting 08/26/25	\$ 200.00
Lori Campagna	300021	LC081225-710	Board of Supervisors Meeting 08/12/25	\$ 200.00
Lori Campagna	300021	LC082625-710	Board of Supervisors Special Meeting 08/26/25	\$ 200.00
Sean Michael Finotti	300022	SF08125-710	Board of Supervisors Meeting 08/12/25	\$ 200.00
Sean Michael Finotti	300022	SF082625-710	Board of Supervisors Special Meeting 08/26/25	\$ 200.00
The Observer Group, Inc.	300023	25-01712P	Legal Advertising 08/25	\$ 61.25
The Observer Group, Inc.	300023	25-01738P	Legal Advertising 08/25	<u>\$ 61.25</u>
Report Total				<u>\$ 6,922.50</u>

SageBrush CDD - Regular Meeting

Meeting Date: August 12 2025

SUPERVISOR PAY REQUEST

<u>Name of Board Supervisor</u>	<u>Check if paid</u>
Kelly Evans	<input checked="" type="checkbox"/>
Lori Campagna	<input checked="" type="checkbox"/>
Bradley Gilley	<input checked="" type="checkbox"/>
Jake Walsh	<input checked="" type="checkbox"/>
Sean Finotti	<input checked="" type="checkbox"/>

(*) Does not get paid

NOTE: Supervisors are only paid if checked.

RECEIVED
08-12-2025**EXTENDED MEETING TIMECARD**

Meeting Start Time:	9:12
Meeting End Time:	9:24
Total Meeting Time:	:12

Time Over _____ (?) Hours: 0

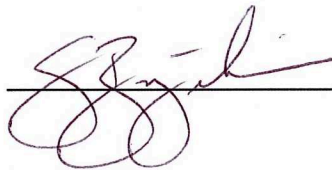
Total at \$175 per Hour: 0

ADDITIONAL OR CONTINUED MEETING TIMECARD

Meeting Date:	
Additional or Continued Meeting?	
Total Meeting Time:	
Total at \$175 per Hour:	\$0.00

Business Mileage Round Trip	
IRS Rate per Mile	\$0.700
Mileage to Charge	\$0.00

DM Signature: _____





INVOICE

Customer	SageBrush Community Development District
Acct #	1645
Date	09/16/2025
Customer Service	Yvette Nunez
Page	1 of 1

SageBrush Community Development District
c/o Rizzetta & Company
3434 Colwell Ave, Suite 200
Tampa, FL 33614

Payment Information	
Invoice Summary	\$ 5,000.00
Payment Amount	\$5,000.00
Payment for:	Invoice#29393
1001251227	

Thank You

Please detach and return with payment



Customer: SageBrush Community Development District

Invoice	Effective	Transaction	Description	Amount
29393	10/01/2025	Renew policy	Policy #1001251227 10/01/2025-10/01/2026 Florida Insurance Alliance Package - Renew policy Due Date: 9/16/2025	5,000.00

Please Remit Payment To:
Egis Insurance and Risk Advisors
P.O. Box 748555

RECEIVED
09-23-2025

Total

\$ 5,000.00

Thank You

Remit Payment To: Egis Insurance Advisors

(321)233-9939

Date

P.O. Box 748555
Atlanta, GA 30374-8555

accounting@egisadvisors.com

09/16/2025

SageBrush CDD - Special Meeting
Meeting Date: August 26 2025

SUPERVISOR PAY REQUEST

Name of Board Supervisor	Check if paid
Kelly Evans	<input checked="" type="checkbox"/>
Lori Campagna	<input checked="" type="checkbox"/>
Bradley Gilley	<input type="checkbox"/>
Jake Walsh	<input checked="" type="checkbox"/>
Sean Finotti	<input checked="" type="checkbox"/>
(*) Does not get paid	
NOTE: Supervisors are only paid if checked.	

RECEIVED
08-29-2025

EXTENDED MEETING TIMECARD

Meeting Start Time:	9:00
Meeting End Time:	9:13
Total Meeting Time:	:13

Time Over (?) Hours:	0
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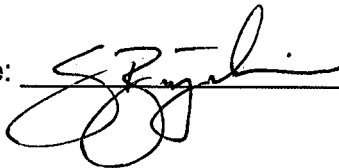
Total at \$175 per Hour:	0
--------------------------	---

ADDITIONAL OR CONTINUED MEETING TIMECARD

Meeting Date:	
Additional or Continued Meeting?	
Total Meeting Time:	
Total at \$175 per Hour:	\$0.00

Business Mileage Round Trip	
IRS Rate per Mile	\$0.700
Mileage to Charge	\$0.00

DM Signature: _____



Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
, 941-906-9386 x322

INVOICE

Legal Advertising

Invoice # 25-01712P

Date 08/15/2025

Attn:
Sagebrush CDD Rizzetta
3434 COLWELL AVENUE SUITE 200
TAMPA FL 33614

Please make checks payable to:
(Please note Invoice # on check)
Business Observer
1970 Main Street
3rd Floor
Sarasota, FL 34236

Description

Amount

Serial # 25-01712P

\$61.25

Notice of Special Meeting

RE: SageBrush Board of Supervisors Special Meeting on August 26, 2025

Published: 8/15/2025

Important Message

Please include our Serial #
on your check

Pay by credit card online:
[https://legals.
businessobserverfl.
com/send-payment/](https://legals.businessobserverfl.com/send-payment/)

Paid

()

Total

\$61.25

Payment is expected within 30 days of the
first publication date of your notice.

RECEIVED
08-14-2025

Attention: If you are a government agency and you believe that you qualify for a 15% discount to the second insertion of your notice per F.S. revision 50.061, please inform Kristen Boothroyd directly at 941-906-9386 x323.

NOTICE

The Business Observer makes every effort to ensure that its public notice advertising is accurate and in full compliance with all applicable statutes and ordinances and that its information is correct. Nevertheless, we ask that our advertisers scrutinize published ads carefully and alert us immediately to any errors so that we may correct them as soon as possible. We cannot accept responsibility for mistakes beyond bearing the cost of republishing advertisements that contain errors.

Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
, 941-906-9386 x322

INVOICE

Legal Advertising

SageBrush Community Development District NOTICE OF SPECIAL MEETING

The Board of Supervisors of SageBrush Development District will hold a special meeting on August 26, 2025 at 9:00 a.m. at the offices of Rizzetta & Company, 5844 Old Pasco Road Suite 100, Wesley Chapel, FL 33544.

The purpose of the meeting is to consider certain documents related to the issuance of special assessment bonds; and, to conduct any other business that may come before the Board. A copy of the agenda may be obtained from Rizzetta & Company, Inc., 3434 Colwell Avenue Suite 200, Tampa, FL 33614 (813) 933-5571 ("District Manager's Office").

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. The meeting may be continued to a date, time, and place to be specified on the record at meeting. There may be occasions when Board Supervisors or District Staff will participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

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SageBrush Community Development District

Scott Brizendine

District Manager

August 15, 2025

25-01712P

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Serial Number
25-01712P

Business Observer

Published Weekly
New Port Richey, Pasco County, Florida

COUNTY OF PASCO

STATE OF FLORIDA

Before the undersigned authority personally appeared Lindsey Padgett who on oath says that he/she is Publisher's Representative of the Business Observer a weekly newspaper published at New Port Richey, Pasco County, Florida; that the attached copy of advertisement,

being a Notice of Special Meeting

in the matter of SageBrush Board of Supervisors Special Meeting on August 26, 2025

in the Court, was published in said newspaper by print in the

issues of 8/15/2025

Affiant further says that the Business Observer complies with all legal requirements for publication in chapter 50, Florida Statutes.

*This Notice was placed on the newspaper's website and floridapublicnotices.com on the same day the notice appeared in the newspaper.

RECEIVED
AUG 18 2025

BY: _____

SageBrush Community Development District NOTICE OF SPECIAL MEETING

The Board of Supervisors of SageBrush Development District will hold a special meeting on August 26, 2025 at 9:00 a.m. at the offices of Rizzetta & Company, 5644 Old Pasco Road Suite 100, Wesley Chapel, FL 33544.

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SageBrush Community Development District
Scott Brizendine
District Manager
August 15, 2025

25-01712P


Lindsey Padgett

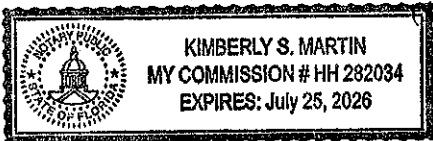
Sworn to and subscribed, and personally appeared by physical presence before me,

15th day of August, 2025 A.D.

by Lindsey Padgett who is personally known to me.


Notary Public, State of Florida
(REAL)

KIMBERLY S. MARTIN
MY COMMISSION # HH 282034
EXPIRES: July 25, 2026



Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
, 941-906-9386 x322

INVOICE

Legal Advertising

Invoice # 25-01738P

Date 08/22/2025

Attn:
Sagebrush CDD Rizzetta
3434 COLWELL AVENUE SUITE 200
TAMPA FL 33614

Please make checks payable to:
(Please note Invoice # on check)
Business Observer
1970 Main Street
3rd Floor
Sarasota, FL 34236

Description

Amount

Serial # 25-01738P

\$61.25

Public Board Meetings

RE: SageBrush Board of Supervisors Meeting on September 9, 2025

Published: 8/22/2025

Important Message

Please include our Serial #
on your check

Pay by credit card online:
[https://legals.
businessobserverfl.
com/send-payment/](https://legals.businessobserverfl.com/send-payment/)

Paid

()

Total

\$61.25

Payment is expected within 30 days of the
first publication date of your notice.

RECEIVED
08-21-2025

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Business Observer

1970 Main Street
3rd Floor
Sarasota, FL 34236
, 941-906-9386 x322

INVOICE

Legal Advertising

SageBrush Community Development District NOTICE OF AUDIT COMMITTEE & REGULAR MEETING

The Board of Supervisors of SageBrush Development District will hold their regular meeting on September 9, 2025 at 900 a.m. at the Hilton Garden Inn Tampa Suncoast Parkway 2155 Northpointe Parkway Lutz, FL 33558. There will be an Audit Committee meeting before the Board of Supervisors' regular meeting. The Audit Committee will review, discuss and evaluate the proposals submitted in response to the RFP for Audit Services.

The meeting is open to the public and will be conducted in accordance with provisions of Florida Law for Community Development Districts. There may be occasions when one or more Supervisors will participate by telephone. At the above location will be present a speaker telephone so that any person can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Office at (813) 933-5571, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1 or 1 (800) 955-8770, who can aid you in contacting the District Office.

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SageBrush Community Development District

Scott Brizendine

District Manager

August 22, 2025

25-01738P

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Tab 3



Rizzetta & Company

UPCOMING DATES TO REMEMBER

- **Next Meeting:** December 09, 2025 @ 5pm

District Manager's Report

November 11,

2025

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FINANCIAL SUMMARY

9/30/2025

General Fund Cash & Investment
Balance:

\$2,748

**Total Cash and Investment
Balances:**

\$2,748

General Fund Expense Variance:

\$17,419

Under Budget

Tab 4



Quarterly Compliance Audit Report

Sagebrush

Date: October 2025 - 3rd Quarter

Prepared for: Matthew Huber

Developer: Rizzetta

Insurance agency:



Preparer:

Susan Morgan - *SchoolStatus Compliance*

ADA Website Accessibility and Florida F.S. 189.069 Requirements

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Compliance Audit Overview

The Community Website Compliance Audit (CWCA) consists of a thorough assessment of Florida Community Development District (CDD) websites to assure that specified district information is available and fully accessible. Florida Statute Chapter 189.069 states that effective October, 2015, every CDD in the state is required to maintain a fully compliant website for reporting certain information and documents for public access.

The CWCA is a reporting system comprised of quarterly audits and an annual summary audit to meet full disclosure as required by Florida law. These audits are designed to assure that CDDs satisfy all compliance requirements stipulated in Chapter 189.069.

Compliance Criteria

The CWCA focuses on the two primary areas – website accessibility as defined by U.S. federal laws, and the 16-point criteria enumerated in [Florida Statute Chapter 189.069](#).



ADA Website Accessibility

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines – [WCAG 2.1](#), which is the international standard established to keep websites barrier-free and the recognized standard for ADA-compliance.



Florida Statute Compliance

Pursuant to F.S. [189.069](#), every CDD is required to maintain a dedicated website to serve as an official reporting mechanism covering, at minimum, 16 criteria. The information required to report and have fully accessible spans: establishment charter or ordinance, fiscal year audit, budget, meeting agendas and minutes and more. For a complete list of statute requirements, see page 3.

Audit Process

The Community Website Compliance Audit covers all CDD web pages and linked PDFs.* Following the [WCAG 2.1](#) levels A, AA, and AAA for web content accessibility, a comprehensive scan encompassing 312 tests is conducted for every page. In addition, a human inspection is conducted to assure factors such as navigation and color contrasts meet web accessibility standards. See page 4 for complete accessibility grading criteria.

In addition to full ADA-compliance, the audit includes a 16-point checklist directly corresponding with the criteria set forth in Florida Statute Chapter 189.069. See page 5 for the complete compliance criteria checklist.

* **NOTE:** Because many CDD websites have links to PDFs that contain information required by law (meeting agendas, minutes, budgets, miscellaneous and ad hoc documents, etc.), audits include an examination of all associated PDFs. **PDF remediation** and ongoing auditing is critical to maintaining compliance.



ADA Website Accessibility

Result: **PASSED**

Accessibility Grading Criteria

Passed	Description
Passed	Website errors* 0 WCAG 2.1 errors appear on website pages causing issues**
Passed	Keyboard navigation The ability to navigate website without using a mouse
Passed	Website accessibility policy A published policy and a vehicle to submit issues and resolve issues
Passed	Color contrast Colors provide enough contrast between elements
Passed	Video captioning Closed-captioning and detailed descriptions
Passed	PDF accessibility Formatting PDFs including embedded images and non-text elements
Passed	Site map Alternate methods of navigating the website

*Errors represent less than 5% of the page count are considered passing

**Error reporting details are available in your Campus Suite Website Accessibility dashboard



Florida F.S. 189.069 Requirements

Result: **PASSED**

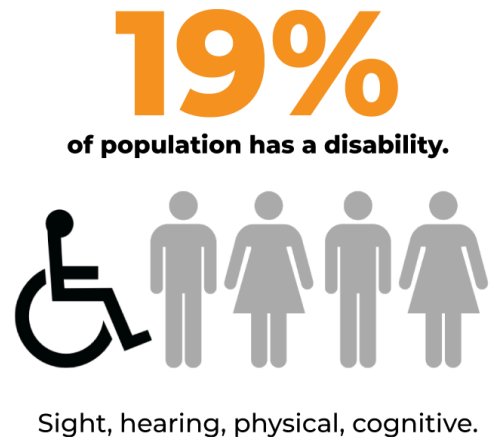
Compliance Criteria

Passed	Description
Passed	Full Name and primary contact specified
Passed	Public Purpose
Passed	Governing body Information
Passed	Fiscal Year
Passed	Full Charter (Ordinance and Establishment) Information
Passed	CDD Complete Contact Information
Passed	District Boundary map
X	Listing of taxes, fees, assessments imposed by CDD
Passed	Link to Florida Commission on Ethics
Passed	District Budgets (Last two years)
X	Complete Financial Audit Report
Passed	Listing of Board Meetings
N/A	Public Facilities Report, if applicable
Passed	Link to Financial Services
Passed	Meeting Agendas for the past year, and 1 week prior to next

Accessibility overview

Everyone deserves equal access.

With nearly 1-in-5 Americans having some sort of disability – visual, hearing, motor, cognitive – there are literally millions of reasons why websites should be fully accessible and compliant with all state and federal laws. Web accessibility not only keeps board members on the right side of the law, but enables the entire community to access all your web content. The very principles that drive accessible website design are also good for those without disabilities.



The legal and right thing to do

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines, WCAG 2.1, the international standard established to keep websites barrier-free. Plain and simple, any content on your website must be accessible to everyone.



ADA Compliance Categories

Most of the problems that occur on a website fall in one or several of the following categories.



Contrast and colors

Some people have vision disabilities that hinder picking up contrasts, and some are color blind, so there needs to be a distinguishable contrast between text and background colors. This goes for buttons, links, text on images – everything. Consideration to contrast and color choice is also important for extreme lighting conditions.

Contract checker: <http://webaim.org/resources/contrastchecker>



Using semantics to format your HTML pages

When web page codes are clearly described in easy-to-understand terms, it enables broader sharing across all browsers and apps. This ‘friendlier’ language not only helps all the users, but developers who are striving to make content more universal on more devices.



Text alternatives for non-text content

Written replacements for images, audio and video should provide all the same descriptors that the non-text content conveys. Besides helping with searching, clear, concise word choice can make vivid non-text content for the disabled.

Helpful article: <http://webaim.org/techniques/alttext>



Ability to navigate with the keyboard

Not everyone can use a mouse. Blind people with many with motor disabilities have to use a keyboard to make their way around a website. Users need to be able to interact fully with your website by navigating using the tab, arrows and return keys only. A “skip navigation” option is also required. Consider using [WAI-ARIA](#) for improved accessibility, and properly highlight the links as you use the tab key to make sections.

Helpful article: www.nngroup.com/articles/keyboard-accessibility

Helpful article: <http://webaim.org/techniques/skipnav>



Easy to navigate and find information

Finding relevant content via search and easy navigation is a universal need. Alt text, heading structure, page titles, descriptive link text (no ‘click here’ please) are just some ways to help everyone find what they’re searching for. You must also provide multiple ways to navigate such as a search and a site map.

Helpful article: <http://webaim.org/techniques/sitetools/>



Properly formatting tables

Tables are hard for screen readers to decipher. Users need to be able to navigate through a table one cell at a time. In addition to the table itself needing a caption, row and column headers need to be labeled and data correctly associated with the right header.

Helpful article: <http://webaim.org/techniques/tables/data>



Making PDFs accessible

PDF files must be tagged properly to be accessible, and unfortunately many are not. Images and other non-text elements within that PDF also need to be ADA-compliant. Creating anew is one thing; converting old PDFs – called PDF remediation – takes time.

Helpful articles: <http://webaim.org/techniques/acrobat/acrobat>



Making videos accessible

Simply adding a transcript isn't enough. Videos require closed captioning and detailed descriptions (e.g., who's on-screen, where they are, what they're doing, even facial expressions) to be fully accessible and ADA compliant.

Helpful article: <http://webaim.org/techniques/captions>



Making forms accessible

Forms are common tools for gathering info and interacting. From logging in to registration, they can be challenging if not designed to be web-accessible. How it's laid out, use of labels, size of clickable areas and other aspects need to be considered.

Helpful article: <http://webaim.org/techniques/forms>



Alternate versions

Attempts to be fully accessible sometimes fall short, and in those cases, alternate versions of key pages must be created. That is, it is sometimes not feasible (legally, technically) to modify some content. These are the 'exceptions', but still must be accommodated.



Feedback for users

To be fully interactive, your site needs to be able to provide an easy way for users to submit feedback on any website issues. Clarity is key for both any confirmation or error feedback that occurs while engaging the page.



Other related requirements

No flashing

Blinking and flashing are not only bothersome, but can be disorienting and even dangerous for many users. Seizures can even be triggered by flashing, so avoid using any flashing or flickering content.

Timers

Timed connections can create difficulties for the disabled. They may not even know a timer is in effect, it may create stress. In some cases (e.g., purchasing items), a timer is required, but for most school content, avoid using them.

Fly-out menus

Menus that fly out or down when an item is clicked are helpful to dig deeper into the site's content, but they need to be available via keyboard navigation, and not immediately snap back when those using a mouse move from the clickable area.

No pop-ups

Pop-up windows present a range of obstacles for many disabled users, so it's best to avoid using them altogether. If you must, be sure to alert the user that a pop-up is about to be launched.

Web Accessibility Glossary

Assistive technology	Hardware and software for disabled people that enable them to perform tasks they otherwise would not be able to perform (e.g., a screen reader)
WCAG 2.0	Evolving web design guidelines established by the W3C that specify how to accommodate web access for the disabled
504	Section of the Rehabilitation Act of 1973 that protects civil liberties and guarantees certain rights of disabled people
508	An amendment to the Rehabilitation Act that eliminates barriers in information technology for the disabled
ADA	American with Disabilities Act (1990)
Screen reader	Software technology that transforms the on-screen text into an audible voice. Includes tools for navigating/accessing web pages.
Website accessibility	Making your website fully accessible for people of all abilities
W3C	World Wide Web Consortium – the international body that develops standards for using the web